

Arkholme with Cawood Parish Council

Minutes for meeting Monday 3rd July 2017 in Arkholme Village Hall

Present: Cllrs Graham Jackson-Pitt, David Howarth, Rachael Gibson, City Cllr Roger Mace and the clerk Gillian Hodgson. There were no members of the public present.

1. Apologies for absence were received from Cllr Chris Preston.
 2. Minutes of the meeting held on Monday 5th June were read, agreed by Cllrs and signed as a true record by Cllr Jackson-Pitt.
 3. Clerk's report
 - a) Co-option of a fifth councillor required urgently – to re-advertised.
 - b) Signatory status at bank – addition of Cllr Gibson confirmed verbally at the bank.
 - c) Hopewell Cup 2017 competition - traditional style cake to be judged by last year's winner Pam Manton at the Village Sports Day event on Saturday 22nd July; time of arrival of competitive entries and time of judging 3.00pm.
 - d) Village Green improvements to flower tubs by BS, DS, PM & HJ. Thanks to Mr Metcalfe for refurbishing the wooden bench. Long grass reported on FixMyStreet.com. Clerk to contact Diocese of Blackburn regarding ownership of the land.
 - e) **Christmas Tree appeal** from local businesses to donate/provide/sponsor future suitable trees for erection on The Village Green.
 - f) **Street Furniture appeal** to a local tradesperson or DIYer to repair, replace and maintain wooden benches and noticeboard. Reimbursement of supplies purchased on production of an invoice. Nominal remuneration for time and materials used at the discretion of the Parish Council.
 - g) Annual risk assessment of street furniture over the summer months by Cllrs Jackson-Pitt and Gibson.
 - h) Overgrown tree and sapling by bus shelter reported on www.FixMyStreet.com Ref: 358821
 4. **PACT** No crime reported during April 2017. Local crime figures are available at www.police.uk Lancashire Constabulary – Kellet & Borwick. Contact your local neighbourhood team PC3573 Rob Barnsley Community Beat Manager morecambept@lancashire.pnn.police.uk or telephone 101 for non-emergencies.
 5. **Finance**
 - a) CHEQUE 547 for £53.00 to Pam Manton for plants for flower tubs on village green agreed by Cllrs.
 - b) CHEQUE 548 for £32.00 to Bridget Smith for tubs and compost for flower tubs on village green agreed by Cllrs.
 6. **Planning**
 - a. 17/00298/RCN Creation of 30 static pitches and installation of sewage treatment plant (pursuant to the removal of condition 16 on planning permission 13/01272/FUL for the retention of brown/white signage in the respect of the consent for the creation of 30 static caravan pitches and installation of a sewage treatment plant) for Mr&Mrs J.C. Tamlin, Docker Park Farm, Docker Lane, Arkholme, LA6 1AR **Permission granted.**
 - b. 17/0078/TCA Cut back trees and scrub along rear boundary fence for Mrs Claire Wilson, 9 The Herb Gardens, Arkholme, LA6 1RA **Awaiting decision. Cllrs unable to comment as no details available.**
- Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>
7. **LALC**
 - a. Dates of next meetings: 31st July at Victoria Institute, Caton. 25th September. 27th November.
 - b. Trade Union Pay Claim 2018/19 comments by 31st July
 - c. June Newsletter
 8. **Lancaster City Council** Household Survey available to 28,000 residents within the district.
 9. **Lancashire County Council**

10. Neighbourhood Plan meeting held on Monday 26th June attended by 10 parishioners. Next meeting Thursday 20th July 8pm in Arkholme Village Hall. Whittington & Gressingham Parishes invited.
11. Business introduced by Councillors
 - a) LALC AGM Saturday 18th November 10am at County Hall, Preston
 - b) LALC on behalf of NALC Survey on financial capacity and capabilities; local council strengths; business rates and other sources of funding. Clerk to submit completed questionnaire.
 - c) Growing a Rural Community Survey for Lancashire – Rural Services Network. Clerk to submit completed questionnaire.
 - d) Correspondence from Provincial Inns Ltd regarding refurbishment of Bay Horse Public House. Meeting to be arranged.
 - e) Lancaster City Council Sustainable Settlement Review Draft Methodology Consultation www.lancaster.gov.uk/planning-policy/planning-policy-consultations Cllrs comments noted.
 - f) Village entry road sign from Kirkby Lonsdale reported on FixMyStreet.com as unsuitable for Cllrs to volunteer to clean it Ref:17894 – completed.
 - g) Cllrs discussed improving area around village entry sign near Bainsbeck.
 - h) Planning application **17/00556/LB** Listed building application for the installation of roof lights to the South elevation, erection of a rear extensions, replace timber window frame, reinstate stone surrounds to the front and infill existing openings to front elevation for Mr Richard Clark, Willow Cottage, Main Street, Arkholme, LA6 1AU **Amendments, comments by 10/8/17**

Date of next meeting **Monday 4th September 7.30pm** in Arkholme Village Hall